



Crow Wing Soil and Water Conservation District
 322 Laurel St. Suite 22 • Brainerd, MN 56401
 218-828-6197

**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD),
 Land Services Building, Brainerd, MN 56401, for December 19, 2018.**

1. Meeting called to Order by Board Chair Diane Jacobson at 9:00 a.m.

Members Present: Diane Jacobson-Board Chair
 Roger Waytashek-Vice Chair
 JoAnn Weaver-Secretary
 Leonard Koering-Treasurer
 Jim Chamberlin-Reporter

Others present: Melissa Barrick-District Manager
 Beth Hippert-District Technician
 Clayton Lenk-District Tech/Forester
 Sheila Boldt-Conservation Outreach
 Chris Pence-BWSR
 Candi Fuller- NRCS
 Bill Brecken- Representative District 2 (as of January 2019)

2. Approval

a. Agenda Approval (**Decision**)

There was a motion by JoAnn Weaver seconded by Roger Waytashek, to approve the December 19th, 2018 Agenda.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

b. Secretary's Report 11.14.18 (**Decision**)

There was a motion by Leonard Koering seconded by Roger Waytashek, to approve November 14, 2018 Secretary's Report as presented.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

c. Treasurer's Report (**Decision**)

There was a motion by Leonard Koering seconded by Roger Waytashek, to approve the November 2018 Treasurer's report.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

3. Old Business:

- a. NRCS Work Report:
- b. County Commissioner Report:
- c. Grants:

i.

GRANTEE	GRANT #	Practice	GRANT AMOUNT	APPROVED / DENIED
Sibley Lake Association	Community Partner FY15	Final payment	\$1700.63	Approved LK/JW
Crow Wing SWCD	Community Partner FY15	CLOSE OUT Grant	Signed	Approved LK/JW



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Crow Wing SWCD	Big Trout	FINAL Financial Report	Signed	Approved JW/LK
Ben and Rhoda Drake	LCCMR Forest	Forest/BMP Plan payment	\$4381.27	Approved JW/LK
Susan Brown	LCCMR Forest	BMP Plan payment	\$535.19	Approved LK/RW
Ellen and Elroy Noreen	LCCMR Forest	Forest Plan payment	\$674.50	Approved (Bill)
Crow Wing SWCD	LCCMR Easement/Forestry	BWSR Agreement	Contract	Approved JC/LK
Jacob Eastman	LCCMR Forest	BMP Plan	Contract	Approved JC/JW
Dave Brouse	LCCMR Forest	BMP Plan	Contract	Approved JC/RW

There was a motion by Jim Chamberlin seconded by Roger Waytashek, to approve Grant Contracts as listed above.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

d. Wetland Conservation Act: Discussion

There was a motion by JoAnn Weaver seconded by Roger Waytashek, to approve the termination of current WCA agreements with cities located in Crow Wing County as of March 31, 2019 and allowing Melissa to send letters of notification to the cities.

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried

e. Personnel Committee Meeting and Personnel Policy 2019 Budget (Decision)

There was a motion by Leonard Koering seconded by JoAnn Weaver, to approve the personnel committee recommendations and the 2019 budget.

Affirmative: LK, JW, RW, DJ, JC Opposed: None Motion Carried

f. MASWCD Convention: Discussion

4. New Business:

a. MOU for Miss River Easements Cass County

There was a motion by Jim Chamberlin seconded by Leonard Koering, to approve MOU for Miss River Easements Cass County.

Affirmative: LK, JW, RW, DJ, JC Opposed: None Motion Carried

b. SWCD Calendar for 2019

There was a motion by Leonard Koering seconded by JoAnn Weaver, to approve 2019 Crow Wing SWCD Calendar.

Affirmative: LK, JW, RW, JC, DJ Opposed: None Motion Carried

c. Plat Book 2019 Options – the board would like option #4 explored.

5. Reports

a. Work Reports: SWCD Staff, WCA

b. Forestry: Woodland Master Series



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- c. Elected Officials
- d. 1W1P-Pine River
- e. Region Five
- f. Mille Lacs Lake Watershed Management Group
- g. Crow Wing Basin Forage Council
- h. North Central MN TSA 8

7. District Bills

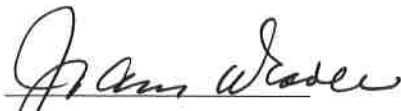
There was a motion by JoAnn Weaver Seconded by Leonard Koering to pay the monthly bills in the amount of \$67,377.08

Affirmative: DJ, LK, JW, JC, RW Opposed: None Motion Carried.

8. Calendar

Date	Meeting	Place
January 9, 2019	1W1P Policy Committee	Backus, MN
January 10, 2019	TSA 8 Board Meeting	Bemidji, MN
January 11, 2019	Area VIII Board/Manager Planning Meeting	Bemidji, MN
January 16, 2019	SWCD Board Meeting	Land Services Bldg, Brainerd, MN

9. Adjournment: **11:16 a.m.**


JoAnn Weaver, Secretary



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Crow Wing SWCD Board Committees

Committee Name	Supervisors	Notes
Planning and Budget	Roger Waytashek and Diane Jacobson	Review SWCD Annual Plan, Strategic planning, review draft Budget. Meet 1 to 2 a year.
Personnel Committee	Leonard Koering and JoAnn Weaver	Staff performance, conduct interviews for new staff, and handle any personnel issues that arise.
North Central Joint Powers Board Area VII	Leonard Koering	Attend meetings and provide updates to the Board.
MN Association of SWCD Forestry	Roger Waytashek and Jim Chamberlin	Attend meetings and provide updates to the Board.
Crow Wing River Basin Forage Council	Leonard Koering	Attend meetings and provide updates to the Board.
Region 5	Diane Jacobson	Attend meetings and provide updates to the Board.
Education	Diane Jacobson and Jim Chamberlin	Attend meetings and provide updates to the Board.
Elected Official Liaison	Diane Jacobson and JoAnn Weaver	Meet with Elected officials and attend County Board Meeting.
One Watershed One Plan Pine River	JoAnn Weaver	Attend meetings and provide updates to the board.
Mille Lacs Lake Watershed Group	Diane Jacobson	Attend meetings and provide updates to the Board.

Last Update 03.21.2018

Phone: 218-828-6197 Fax: 218-828-6095

website: www.crowwingswcd.org

facebook: CrowWingSoilAndWaterConservationDistrict



Crow Wing Soil and Water Conservation District

2019 FEE SCHEDULE

Crow Wing SWCD is not a county entity and therefore has no levy authority.
 These services are only provided with these fees.

Description	Cost	Billing
Copies		
• 8 ½ x 11(Letter), 8 ½ x 14 (Legal) Copies	0.25¢ per sheet	Pay on Site
• 11 x 17 (Ledger) Copies	0.50¢ per sheet	
• Data Collection staff time	\$60/hour pro-rated	Pay on Site
Mailing		
• US Mail-minimum \$ 2.00 if 1 oz or less	\$2.00	Pay on Site
Maps		
• GIS Map-Black/White-Create/Print	\$1.00	Pay on Site
• GIS Map-Color-Create/Print	\$5.00	
• Map Photocopy Color	\$2.00	
• Plotter Printing	\$10.00	
Onsite Visit:		
• Wetlands	• Tree and plant identification	Pay on Site / Invoice Land Owner
• Wildlife Ponds	• Erosion	
• Stormwater	• Pre-screening for grant programs	
• Excludes Buffer Law		
Technical Assistance:		
• Shoreline Buffers	• Tree Planting	Pay on site / Invoice Land Owner
• Raingardens	• Installations, ordering materials, plants, and planting plans.	
• Shoreline Stabilization		
Stormwater Assistance:		
• Sign off Planning & Zoning Authority for variances,	\$100 flat fee (1 hr max.) includes travel time/mileage, Plus \$60 per hr for each additional hr.	Pay on site / Invoice Land Owner
• Help/guidance on stormwater management		
• Design stormwater plan and review of stormwater plan.		
Forest Stewardship Plan Writing		
Plans under 20 acres including small acreage along lakes and rivers	\$325	Invoice
• Plans over 20 acres - may be eligible for grant	\$200 plus 6.50 an acre	Invoice
Conservation Corp of MN and IA		
• CCMI Crew of 4-6 people for project labor, wtools	\$1250/day or \$625 for ½ day- Plus \$60/hr Technician time <u>OR</u>	Invoice
• Dates are chosen by CCMI and SWCD		

Wetland Conservation Act:		
Wetland Restoration Compliance Inspection	\$200 per inspection. Plus \$60/hr for complex site or if additional follow up is required.	Invoice

