



May 15, 2024, Land Services Building, Brainerd, MN 56401

1. Meeting called to Order by Board Chair Jim Chamberlin at 9:00 am in CWC Oak Room

- Members Present: Jim Chamberlin-Chair
 Roger Waytashek-Vice Chair
 Leonard Koering-Treasurer
 JoAnn Weaver-Secretary
 Diane Jacobson-Reporter
- Others present: Melissa Barrick-District Manager
 Tasha Lauer-Office Manager
 Chris Andree-Watershed Coordinator
 Heidi Lake-Admin Assistant
 Darren Mayers-BWSR
 Todd Holman-TNC

2. Pledge of Allegiance/Moment of Silence

3. Consent Agenda Approval

There was a motion by Leonard Koering seconded by Diane Jacobson to approve the 05/15/2024 agenda, secretary’s report of 04/17/2024, to accept the April 2024 Treasurer’s report, and to pay the district bills and voucher payments.

- i. Whiskey Creek's first payment of \$ 425,000 MOU for a total of \$873,000. (See Invoice and total grant amount in the Board Packet).
- ii. Tree Planter \$16,500 Purchase Order with Miller Equipment (LCCMR-Rum River Grant Reimbursement up to \$16,500).
- iii. Voucher: CS23-02-24 \$657.50
- iv. CRL21-12-24- \$11,190.54
- v. CSFY33, CS24-03-24-\$1,175

Affirmative: JC, LK, DJ, JW, RW Opposed: None Motion Carried.

4. Old Business:

- a. NRCS Work Report
- b. BWSR Report
- c. County Commissioner Report
- d. Work reports.

| <u>e. Grants</u> | <u>Discussion</u> | <u>Recommendation</u> |
|------------------|--|--|
| i. SH23-04-24 | Redistribute the cost-share project to funds for 327 Conservation Cover and 580 Shoreline Protection on Cullen Lake for 100 linear feet of willow wattles, approximate native plant plugs, and 300 square feet buffer. | <u>Motion to approve the SH23-04-24 for up to \$2,200 at 50 percent cost-share and to complete by 11/01/2024.</u> |
| ii. 07-PRWP-2022 | Amend the contract to include an additional \$7,569.94 for project maintenance. | <u>Motion to authorize the 07-PRWP-2022 amendment for up to \$29,378 total project cost with 50 percent cost-share.</u> |



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|--|---|---|
| iii. Baxter Sylvan Project Part 1 of 2, Todd Holman, The Nature Conservancy 9:30 AM | Discuss the potential for the Crow Wing SWCD to serve as a fiscal agent for the NACD grant for the City of Baxter Project to make Mississippi Overlook Park more accessible to the public. | <u>Motion to approve the Crow Wing SWCD to serve as a fiscal agent for the NACD grant portion.</u> |
| iv. Amendment 2 to City of Baxter MOU | To increase the project funding to \$52,000 of the ENTF Camp Ripley Funding Project CRSL21-10 to establish native prairie at the Whiskey Creek Stormwater site. The estimated cost is \$119,342.20 as of May 01, 2024. | <u>Motion to amend the MOU to add \$52,000 for the prairie planting project and extend the deadline until June 30, 2025.</u> |
| v. Pine River 5-year update BWSR Grant | Grant for assistance with the Pine River Comprehensive Watershed Plan Update and assessment: \$50,000. The consultant will facilitate the process. | <u>Motion to approve and authorize the District Manager to sign the grant agreement.</u> |
| vi. Soil Health Grant Staffing | Soil Health staff will increase to the following: The district will hire a District Forester to be committed to 30 percent agroforestry and increase the District Technician role by 35 percent to implement soil health practices. | <u>Motion to approve the change of duties and percent of staff time.</u> |
| vii. Resolution of Support 01_2024 Mississippi River Sartell 1W1P | A planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the counties and soil and water conservation districts within the Mississippi River-Sartell Watershed to collaborate on this effort, pending selection as a recipient of a planning grant. | <u>Motion to adopt Resolution 01 2024 Mississippi River Sartell 1W1P.</u> |

There was a motion by JoAnn Weaver seconded by Leonard Koering to approve Item i.

Affirmative: LK, DJ, JW, RW, JC Opposed: None Motion Carried.

There was a motion by JoAnn Weaver seconded by Roger Waytashek to approve Item ii.

Affirmative: LK, DJ, JW, RW, JC Opposed: None Motion Carried.

There was a motion by Leonard Koering seconded by Roger Waytashek to approve Item iii.

Affirmative: LK, DJ, JW, RW, JC Opposed: None Motion Carried.



There was a motion by Leonard Koering seconded by Roger Waytashek to approve Item iv.

Affirmative: LK, DJ, JW, RW, JC Opposed: None Motion Carried.

There was a motion by JoAnn Weaver seconded by Diane Jacobson to approve Item v.

Affirmative: LK, DJ, JW, RW, JC Opposed: None Motion Carried.

There was a motion by Leonard Koering seconded by Roger Waytashek to approve Item vi.

Affirmative: LK, DJ, JW, RW, JC Opposed: None Motion Carried.

There was a motion by JoAnn Weaver seconded by Roger Waytashek to approve Item vii.

Affirmative: LK, DJ, JW, RW, JC Opposed: None Motion Carried.

| 5. <u>New Business</u> | <u>Discussion</u> | <u>Recommendation</u> |
|-------------------------------|--|--|
| i. Staffing | Forester/Soil Health Position Discussion. Discuss what level of service we want to provide regarding forestry work. See the information regarding the level of services. | Motion to approve and authorize staff to repost the forestry/soil health position and pay for necessary expenses to advertise. Pay Level Scale Level 4/5 \$24.33 – 33.33. |
| ii. Area VIII Meeting | Decide who wants to attend the meeting and what potential resolutions to bring forward. | Motion to approve expenses to attend the Area VIII Meeting. |

There was a motion by JoAnn Weaver seconded by Diane Jacobson to approve item i.

Affirmative: LK, DJ, JW, RW, JC Opposed: None Motion Carried.

There was a motion by JoAnn Weaver seconded by Roger Waytashek to approve item ii.

Affirmative: LK, DJ, JW, RW, JC Opposed: None Motion Carried.

6. Reports

- a. 1W1P-Pine River, Crow Wing, Rum River, Mississippi River-Brainerd, and Sartell
- b. Region 5 Development Commission
- c. Mille Lacs Lake Watershed Management Group
- d. Crow Wing River Basin Forage Council
- e. North Central MN TSA 8

7. Calendar

| Date | Meeting | Location |
|-------------|----------------------------------|---|
| 05/27/2024 | Office closed for Memorial Day | |
| 06/07/2024 | Area VIII Meeting Resolutions | Beltrami County Admin Building, Bemidji |
| 06/19/2024 | Office closed for Juneteenth Day | |



Crow Wing Soil and Water Conservation District
322 Laurel St. Suite 22 • Brainerd, MN 56401 • 218-828-6197

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|--------------------|--------------------------------------|----------|
| 06/26/2024 9:00 am | Regular Crow Wing SWCD Board Meeting | Oak Room |
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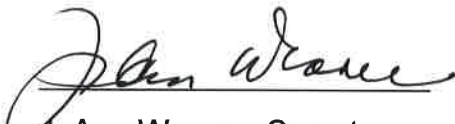
8. Adjournment:

There was a motion by JoAnn Weaver Seconded by Jim Chamberlin to adjourn the meeting at 11:18 a.m.

Affirmative: LK, DJ, JW, RW, JC

Opposed: None

Motion Carried.



JoAnn Weaver, Secretary

Board of Supervisors Crow Wing Soil and Water Conservation District

Resolution No 01_2024

Adopted: May 15, 2024

**Resolution to Support
Adoption of the Mississippi River – Sartell Watershed One Watershed One Plan
Project**

WHEREAS, the Minnesota Board of Soil and Water Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the counties and soil and water conservation districts within the Mississippi River-Sartell Watershed #65, as delineated in the attached One Watershed, One Plan Boundary Map, are interested in developing a comprehensive watershed management plan for this area.

NOW, THEREFORE, BE IT RESOLVED that Crow Wing Soil and Water Conservation District recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED that Crow Wing Soil and Water Conservation District welcomes the opportunity to collaborate with the counties and soil and water conservation districts within the Mississippi River-Sartell Watershed for watershed-scale planning efforts in the future; and

BE IT FURTHER RESOLVED that the Crow Wing Soil and Water Conservation District supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the counties and soil and water conservation districts within the Mississippi River-Sartell Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

Passed by Crow Wing Soil and Water Conservation District this 15 day of May 2024.

Resolution No. 01 _2024 was adopted by majority vote:

Nays: _____

Adopted: Jacobson, Weaver, Koering, Waytashek, and Chamberlin



SWCD Board Supervisor Date 5/15/24

Attest: Melissa Barrick 05.15.24
District Manager Date

Board of Supervisors Crow Wing Soil and Water Conservation District

Resolution No 01_2024

Adopted: May 15, 2024

