



**June 17, 2020**

**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD)  
Land Services Building, Brainerd, MN 56401**

**Conference Call held at SWCD office.**

Pursuant to MN Statutes 13D.021, the Crow Wing SWCD will be holding its SWCD meeting on 6/17/2020 at 9:00am by teleconference means due to the Health Pandemic Emergency declared under Chapter 12 by the Governor. A notice of the meeting was posted on the door of the SWCD Office Location 322 Laurel Street, Brainerd, MN and explained how the public was able to participate in the meeting. The meeting followed all the requirements for an electronic meeting as spelled out in MN Statutes 13D.021 Subdivision 1, 1-4.

1. Meeting called to Order by Board Chair Diane Jacobson at 9:00 a.m.

Members Present: Diane Jacobson-Board Chair(phone)  
Roger Wayteshek-Vice Chair (phone)  
JoAnn Weaver-Secretary (phone)  
Leonard Koering-Treasurer  
Jim Chamberlin-Reporter(phone)

Others present: Melissa Barrick-District Manager  
Tasha Lauer-Office Manager  
Chris Pence-BWSR (phone)  
Brian NRCS (phone)

2. Pledge of Allegiance/Moment of Silence
3. Agenda Approval

**There was a motion by JoAnn Weaver seconded by Roger Waytashek to approve the agenda with addition of Crosby Cross Drive on 6d iii and have Leonard Koering to sign as needed.**

**Affirmative: LK, JW, DJ, JC, RW      Opposed: None      Motion Carried.**

4. Secretary's Report 5-20-2020

**There was a motion by JoAnn Weaver seconded by Leonard Koering to approve the secretary's report as presented and have Leonard Koering to sign as needed.**

**Affirmative: LK, JW, DJ, JC, RW      Opposed: None      Motion Carried.**

5. Treasurer's Report:

**There was a motion by JoAnn Weaver seconded by Roger Waytashek to approve the May 2020 treasurer's report as presented and have Leonard Koering to sign as needed.**

**Affirmative: LK, JW, DJ, JC, RW      Opposed: None      Motion Carried.**

6. Old Business:

- a. NRCS Work Report
- b. BWSR Report
- c. County Commissioner Report
- d. Grants:

- i. Contract for HR Green Stormwater Mapping
- ii. Central Lakes College Contract for Intern-Thomas Rapatz
- iii. DNR Well Monitoring contract, authorize Melissa to sign
- iii. Crosby Cross Drive

**There was a motion by Leonard Koering seconded by Roger Waytashek to approve all 4 grants above; the HR Green Contract for Stormwater Mapping and Analysis on Whitefish Chain, CLC contract for Intern Thomas Rapatz, DNR Well Monitoring Contract and for Melissa to sign the contract, and the Crosby Cross Drive Road Project-Serpent Lake.**

**Affirmative: LK, JW, DJ, JC, RW      Opposed: None      Motion Carried.**

#### 7. New Business

- a. Board Meeting at Board Member House-discussion of waiting until fall/September because of COVID-19.

- b. 2021 Crow Wing County Budget Request-discussion of funding

**There was a motion by Jim Chamberlin seconded by Leonard Koering to table asking the Crow Wing County for funding at this time.**

**Affirmative: LK, JW, DJ, JC, RW      Opposed: None      Motion Carried.**

- c. MECA Tour for Crow Wing County-9-9-2020 -discussion

- d. Vacation for Melissa July 1-13, 2020

**There was a motion by JoAnn Weaver seconded by Leonard Koering to approve vacation for Melissa on July 1-13, 2020.**

**Affirmative: LK, JW, DJ, JC, RW      Opposed: None      Motion Carried.**

- e. Crow Wing County Fair-Cancelled

#### 8. Reports

- a. SWCD Staff Work Reports/Site Visit Policy JC/JW

**There was a motion by Jim Chamberlin seconded by JoAnn Weaver to approve the Site Visit Policy.**

**Affirmative: LK, JW, DJ, JC, RW      Opposed: None      Motion Carried.**

- b. Area VIII Meeting-Resolutions due July 31, 2020

- c. Forestry/Tree Sale

- d. 1W1P-Pine and Rum River

- e. Region 5

- f. Mille Lacs Lake Watershed Management Group

- g. Crow Wing River Basin Forage Council

- h. North Central MN TSA 8-Zoom Meeting on June 30, 2020

#### 9. District Bills

**There was a motion by Jim Chamberlin Seconded by Roger Waytashek to pay the monthly bills.**

**Affirmative: LK, JW, DJ, JC, RW      Opposed: None      Motion Carried.**

#### 10. Calendar

<b>Date</b>	<b>Meeting</b>	<b>Location</b>
6/18/2020	Local Work Group NRCS	Video Conference via Zoom
6/30/2020	TSA 8 Board Meeting	Video Conference via Zoom
7/15/2020	Regular Board Meeting	Crow Wing SWCD/Video Call

11. Adjournment:

**There was a motion by Roger Waytashek Seconded by Leonard Koering to adjourn the meeting at 10:19 am.**

**Affirmative: LK, JW, DJ, JC**

**Opposed: None**

**Motion Carried.**



JoAnn Weaver, Secretary