



**June 21, 2023 Land Services Building, Brainerd, MN 56401.**

1. Meeting called to Order by Board Chair Jim Chamberlin at 9:00 am in CWC Oak Room

Members Present: JoAnn Weaver-Secretary  
 Leonard Koering-Treasurer  
 Diane Jacobson-Reporter  
 Jim Chamberlin-Chair  
 Roger Waytashek-Vice Chair

Others present: Tasha Lauer-Office Manager  
 Melissa Barrick-District Manager  
 Jenny Sherren-District Technician  
 Adam Maleski-District Technician  
 Nicole Atwater-CCMI intern  
 Jarrett Drileck-CCMI intern  
 Candi Fuller-NRCS  
 Darren Mayers-BWSR Conservationist

2. Pledge of Allegiance/Moment of Silence

3. Agenda Approval

**There was a motion by JoAnn Weaver seconded by Roger Waytashek to approve the 06/21/2023 agenda.**

**Affirmative: LK, DJ, JW, JC, RW                      Opposed: None                      Motion Carried.**

4. Secretary's Report

**There was a motion by Diane Jacobson seconded by Leonard Koering to approve the secretary's report of 05/17/2023 as presented.**

**Affirmative: LK, DJ, JW, JC, RW                      Opposed: None                      Motion Carried.**

5. Treasurer's Report:

**There was a motion by JoAnn Weaver seconded by Roger Waytashek to accept the May 2023 treasurer's report as presented.**

**Affirmative: LK, DJ, JW, JC, RW                      Opposed: None                      Motion Carried.**

6. Old Business:

- a. NRCS Work Report
- b. BWSR Report
- c. County Commissioner Report
- d. Grants:

Name	Recommendation	Practice Type	Funding Type	Amount
<b>1. City of Brainerd Gully Project MOU</b>	Motion to approve and authorize the board chair to sign the MOU.	Gully pipe	BWSR CWF	<b>\$975,000. With 25% match.</b>
<b>2. 05-319-2022 Contract</b>	Motion to approve and authorize board chair to sign contract.	Shoreline Protection with engineering	MPCA 319 whitefish	<b>\$14,000. 50% is \$7,000.</b>



There was a motion by Leonard Koering seconded by Roger Waytashek to approve item 1.

**Affirmative: LK, DJ, JW, JC, RW      Opposed: None      Motion Carried.**

There was a motion by Diane Jacobson seconded by Leonard Koering to approve item 2.

**Affirmative: LK, DJ, JW, JC, RW      Opposed: None      Motion Carried.**

7. New Business

a. Public Comment Period

There was a motion by Leonard Koering seconded by Diane Jacobson to approve adding a Public Comment period requiring residents to state their name and address and allow only three (3) minutes per person at meetings.

**Affirmative: LK, DJ, JW, JC, RW      Opposed: None      Motion Carried.**

b. Area VIII Meeting Resolutions

c. Vacation

There was a motion by Leonard Koering seconded by Diane Jacobson to approve vacation for Melissa from June 29<sup>th</sup> to July 10<sup>th</sup>, 2023.

**Affirmative: LK, DJ, JW, JC, RW      Opposed: None      Motion Carried.**

d. MASWCD leadership

There was a motion by Diane Jacobson seconded by Roger Waytashek to approve sending Adam Maleski to the MASWCD leadership program in 2023-2024.

**Affirmative: LK, DJ, JW, JC, RW      Opposed: None      Motion Carried.**

8. Reports

a. Work Reports

b. Tree Sale Report

c. Legislative Session

There was a motion by Leonard Koering seconded by Diane Jacobson to approve to adopt 02\_2023 SWCD Aid guidelines/resolution.

**Affirmative: LK, DJ, JW, JC, RW      Opposed: None      Motion Carried.**

d. 1W1P-Pine River, Rum River, Crow Wing River

e. Region 5 Development Commission

f. Mille Lacs Lake Watershed Management Group

g. Crow Wing River Basin Forage Council

h. North Central MN TSA 8

9. District Bills:

a. Vouchers: none

There was a motion by JoAnn Weaver Seconded by Leonard Koering to approve/pay the monthly bills/vouchers as presented.

**Affirmative: LK, DJ, JW, JC, RW      Opposed: None      Motion Carried.**



10. Calendar


Date	Meeting	Location
06.19.23	Juneteenth Office Closed	
06.21.23	Luncheon Tasha Lauer 10 Year Anniversary	Crow Wing County Oak Room Upstairs
06.22.23	Forage Council Tours	
06.22.23	Pine River Watershed Policy Committee Meeting	Backus, Cass County Land Department
06.23.23	Area VIII Meeting	Beltrami County Admin Building
06.27.23	Miss. Brainerd Policy Committee Meeting	2:00 to 4:00 PM Crow Wing County Land Services Building Meeting Room 2
	Miss. Brainerd Advisory Committee Meeting	4:00 to 6:00 PM Crow Wing County Land Services Oak Room
06.27.23	Crow Wing 1W1P Kickoff Event	4:00 to 6:30 PM Nisswa Community Center
07.19.23	Regular SWCD Board Meeting	Crow Wing County Oak Room
08.01-08.05.23	Crow Wing County Fair	Crow Wing County Fair Grounds

11. Adjournment:

**There was a motion by Jim Chamberlin Seconded by JoAnn Weaver to adjourn the meeting at 11:28 pm.**

**Affirmative: LK, DJ, JC, JW, RW**

**Opposed: None Motion Carried.**

  
 JoAnn Weaver, Secretary



## Public Comment Policy for the Crow Wing SWCD Board Meetings

### Purpose:

The Crow Wing Soil and Water Conservation District (SWCD) Board encourages and welcomes public participation and input. This policy aims to ensure that interested individuals are allowed time to address the Board while permitting the Board to conduct its meeting efficiently and effectively.

### Public Comment Process:

1. Public comments are only permitted during the time designated on the meeting agenda.
2. Each speaker will have a maximum of three minutes.
3. A sign-in sheet will be available for audience members to let the Board know they wish to participate in the public comment period. The sheet will request the name, address, and group affiliation (if any) of the person wishing to make public comments. Anyone refusing to identify him or herself will not be permitted to speak. As a courtesy, it is appreciated if notice of an intention to speak is given to the SWCD District Manager before the meeting.
4. Groups wishing to comment must select one representative to present the group's view.
5. The Chairperson is the designated spokesperson for the Board. As a spokesperson, the Chairperson will call names from the sign-in sheet in the order they are listed.
6. The Chairperson and Board shall refrain from engaging in dialogue with the speakers, and there shall be no debate.
7. Comments should be brief and to the point. Negative comments to individual Board Members or SWCD Staff will not be tolerated, nor will repetitive remarks or language considered offensive, harassing, or profane. It is the responsibility of the Chairperson to declare the person out of order and to refuse them permission to continue to address the Board.
8. Additional agenda items will not be added after public comment, and there is no guarantee that the Board will address suggestions brought forth by the public during the comment session at a future meeting. The Board may refer any matter of public comment to the SWCD District Manager, SWCD Staff, or the appropriate agency for review.
9. All comments made become part of the meeting record, and Board minutes will reflect the name of any speakers and the substance of any comments. Any materials presented to the Board will be included in the SWCD files rather than the minutes.

Adopted by the Crow Wing SWCD Board on 06.21.2023

*Vision: Clean water, productive lands, and vibrant communities.*

*Mission: Fostering healthy lands and clean water through voluntary conservation.*

*Values: Stewardship, Support, Integrity, Leadership, and Partnerships.*