



Grant Progress Report

Enhanced Shared Technical Services 2024

Grant Title: 2024 - Enhanced Shared Technical Services (Area 8 - North Central MN SWCDs JPB)

Grant Award (\$): \$242,500.00

Grant Execution Date: 10/09/2023

Grant ID: P24-0016

Required Match (%): 10

Grant End Date: 12/31/2025

Grantee: Area 8 - North Central MN SWCDs JPB

Required Match (\$): \$24,250.00

Fiscal Agent:

Grant Day-to-Day Contact: Melissa Barrick

	Total Budgeted	Total Spent	Balance Remaining*
Grant Funds	\$242,500.00	\$128,183.50	\$114,316.50
Match Funds	\$24,250.00	\$0.00	\$24,250.00
Other Funds	\$0.00	\$0.00	\$0.00
Total	\$266,750.00	\$128,183.50	\$138,566.50

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Budget Details

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
Match	Technical/Engineering Assistance	Local Fund	Match	\$24,250.00		\$24,250.00	Y
Operations and Professional Services	Administration/Coordination	Current State Grant	2024 - Enhanced Shared Technical Services (Area 8 - North Central MN	\$10,500.00		\$10,500.00	N

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
			SWCDs JPB)				
Host District Contract	Administration/Coordination	Current State Grant	2024 - Enhanced Shared Technical Services (Area 8 - North Central MN SWCDs JPB)	\$16,500.00	\$4,230.05	\$12,269.95	N
Marketing and Media	Education/Information	Current State Grant	2024 - Enhanced Shared Technical Services (Area 8 - North Central MN SWCDs JPB)	\$70,000.00	\$64,577.00	\$5,423.00	N
GIS Mapping/Inventory	Inventory/Mapping	Current State Grant	2024 - Enhanced Shared Technical Services (Area 8 - North Central MN SWCDs JPB)	\$40,000.00	\$21,457.08	\$18,542.92	N
Technical and Engineering	Technical/Engineering Assistance	Current State Grant	2024 - Enhanced Shared Technical Services (Area 8 - North Central MN SWCDs JPB)	\$105,500.00	\$37,919.37	\$67,580.63	N

Grant Activities

Activity Name: GIS Mapping/Inventory						
Activity Category: Inventory/Mapping					Staff time?: No	
Description: Work with a GIS contractor to help support GIS training, answer district questions, support the 1W1P process for SWCDs, make maps, keep track of the protection for the region, and perform other tasks as needed.						
Budget Details						
Source Type	Source Description	Budgeted	Spent	Balance Remaining	Last Transaction Date	Match Fund?
Current State Grant	2024 - Enhanced Shared Technical Services (Area 8 - North Central MN SWCDs JPB)	\$40,000.00	\$21,457.08	\$18,542.92	02/06/2025	N

Actual Results

Please see the attached 2024 GIS year-end report.

- 1. Assist TSA8 Districts/Counties with GIS Support, specifically mapping support for One Watershed One Plans
- 2. Maintain annual watershed protection data & provide training/workshops on the protection model
- 3. Provide general GIS assistance and training as needed

- Built 1w1p priority areas webapps for Mississippi River – Brainerd, Redeye River/Crow Wing River and Miss. River Grand Rapids watersheds.
- Calculated the % of Protected shoreline (public lands, easements, SFIA, NGO) for all lakes in TSA8, with summaries by county and watershed. Participated in discussions related to development of a shoreline incentives program to maintain protected/undeveloped shoreline.
- Incorporated the most current National Land Cover Dataset (NLCD 2021) into watershed & parcel datasets since its release in late 2023.
- Updated various GIS datasets, including: priority wild rice, statewide aquifers, county well index, etc.
- Built/maintained RAQ scoring interactive web applications for watersheds in TSA8.

Activity Name: Host District Contract

Activity Category: Administration/Coordination Staff time?: Yes

Description: TSA8 will contract with an SWCD to complete the following items: reporting, fiscal management, invoices, paying bills, TSA8 Board coordination, contract management, budgets, audits, and other things required.

Budget Details

Source Type	Source Description	Budgeted	Spent	Balance Remaining	Last Transaction Date	Match Fund?
Current State Grant	2024 - Enhanced Shared Technical Services (Area 8 - North Central MN SWCDs JPB)	\$16,500.00	\$4,230.05	\$12,269.95	12/18/2024	N

Actual Results

The host district has paid invoices from member SWCD, tracked staff time for reporting, completed the annual audit and annual eLINK reporting, communicated with the TSA8 Districts, and hosted two TSA8 Board Meetings.

Activity Name: Marketing and Media

Activity Category: Education/Information

Staff time?: No

Description: Contract with media/communication company to assist the district with media, social media, website, and other related projects based on the SWCD needs.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2024 - Enhanced Shared Technical Services (Area 8 - North Central MN SWCDs JPB)	\$70,000.00	\$64,577.00	\$5,423.00	01/15/2025	N

Actual Results

Please see the attached communication annual report. The consultant worked on the Keep it Clean Campaign, additional handouts for SWCD social media for the SWCD, and individual SWCD requests.

Activity Name: Match

Activity Category: Technical/Engineering Assistance

Staff time?: Yes

Description: TSA8 will utilize TSA8 funds to cover each District's match. The host district will track this and ensure we follow the BWSR grant policy for the match. The TSA8 board will set up that policy and procedure.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Local Fund	Match	\$24,250.00		\$24,250.00		Y

Activity Name: Operations and Professional Services

Activity Category: Administration/Coordination

Staff time?: No

Description: Hire consultant firms for legal assistance, accounting services, and other items needed. Operational expenses of TSA 8 include rent, IT services, vehicle maintenance, office supplies, software subscriptions, and items required for TSA8 operations.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2024 - Enhanced Shared Technical Services (Area 8 - North Central MN SWCDs JPB)	\$10,500.00		\$10,500.00		N

Actual Results

Paid all expenses related to operation and professional services.

Activity Name: Technical and Engineering

Activity Category: Technical/Engineering Assistance

Staff time?: No

Description: The TSA8 will work with SWCDS to utilize existing staff, contract with other districts, or hire outside services from consultants to provide the technical assistance that each SWCD needs. The TSA8 Board will develop the policy and procedures of how that will occur annually. TSA8 will reimburse each SWCD for technical services based on the BWSR Grant Policy and TSA8 Policy. Reimbursement rates will be billed at BWSR Rates or direct cost from consultants.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2024 - Enhanced Shared Technical Services (Area 8 - North Central MN SWCDs JPB)	\$105,500.00	\$37,919.37	\$67,580.63	01/15/2025	N

Actual Results

The TSA8 worked with SWCDs to reimburse them for the technical expenses, including engineering and staff time, associated with writing conservation plans for individual landowners.