



**May 19, 2022**

**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD)  
 Land Services Building, Brainerd, MN 56401.**

1. Meeting called to Order by Board Chair Jim Chamberlin at 9:00 am in CWC Oak Room

Members Present: Jim Chamberlin-Board Chair  
 JoAnn Weaver-Secretary  
 Leonard Koering-Treasurer  
 Diane Jacobson-Reporter  
 Roger Wayteshek-Vice Chair

Others present: Melissa Barrick-District Manager  
 Tasha Lauer-Office Manager  
 John Brezinka-NRCS Soil Conservationist  
 Chris Pence-BWSR  
 Kathy DonCarlos

2. Pledge of Allegiance/Moment of Silence

3. Agenda Approval

**There was a motion by Leonard Koering seconded by Roger Waytashek to approve the agenda.**

**Affirmative: LK, JC, DJ, RW, JW      Opposed: None      Motion Carried.**

4. Secretary's Report

**There was a motion by Leonard Koering seconded by Diane Jacobson to approve the secretary's report of 4/20/2022 as presented.**

**Affirmative: LK, JC, DJ, RW, JW      Opposed: None      Motion Carried.**

5. Treasurer's Report:

**There was a motion by JoAnn Weaver seconded by Roger Waytashek to accept the April 2022 treasurer's report as presented.**

**Affirmative: LK, JC, DJ, RW, JW      Opposed: None      Motion Carried.**

6. Old Business:

- a. NRCS Work Report
- b. BWSR Report
- c. County Commissioner Report

**There was a motion by JoAnn Weaver seconded by Diane Jacobson to initiate conversation with CWC board chair, informing what the SWCD is doing.**

**Affirmative: LK, JC, DJ, RW, JW      Opposed: None      Motion Carried.**

d. Grants:

Name	Location	Practice Type	Funding Type	Amount
<b>1. LCCMR CRL FY21-04 Baxter Elementary School</b>	Jasper Dr, Baxter, MN	Pollinator Habitat	LCCMR Pheasants Forever	<b>\$3,153</b>
<b>2. Brainerd and Baxter 8 Acres Community Public Pollinator Habitat</b>	Northland Arboretum	Prairie pollinator habitat	BWSR-pass through LCCMR	<b>\$40,000</b>



<b>3. LSOHC Phase II Acquisition</b>	Hubbard County	Acquisition with Conservation Easement	LSOHC	\$417,832/earnest money of \$1000.
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**There was a motion by JoAnn Weaver seconded by Roger Waytashek to approve items 1-2, with authorization for Board Chair to sign the grant agreement where applicable.**

**Affirmative: LK, JC, DJ, RW, JW      Opposed: None      Motion Carried.**

**There was a motion by Leonard Koering seconded by Roger Waytashek to approve item 3, with authorization for Board Chair to sign the purchase agreement.**

**Affirmative: LK, JC, DJ, RW, JW      Opposed: None      Motion Carried.**

7. New Business

a. MHB Contract Services Update

**There was a motion by JoAnn Weaver seconded by Diane Jacobson to approve agreement and authorization of Board chair to sign the agreement.**

**Affirmative: LK, JC, DJ, RW, JW      Opposed: None      Motion Carried.**

b. Walk-In-Access MN DNR

**There was a motion by Leonard Koering seconded by Roger Waytashek to approve SWCD to help landowners enroll in the Walk-In-Access program and to educate landowners about the program.**

**Affirmative: LK, JC, DJ, RW, JW      Opposed: None      Motion Carried.**

c. Tree Sale Refund policy and report

**There was a motion by Roger Waytashek seconded by JoAnn Weaver to approve SWCD tree sale policy as attached.**

**Affirmative: LK, JC, DJ, RW, JW      Opposed: None      Motion Carried.**

d. Conflict of Interest Form

8. Reports

- a. Work Reports
- b. Elected Officials
- c. 1WIP-Pine River and Rum River
- d. Region 5 Development Commission
- e. Mille Lacs Lake Watershed Management Group
- f. Crow Wing River Basin Forage Council
- g. North Central MN SWCD's JPB / TSA 8

9. District Bills

**There was a motion by JoAnn Weaver Seconded by Diane Jacobson to approve/pay the monthly bills as presented.**

**Affirmative: LK, JC, DJ, RW, JW      Opposed: None      Motion Carried.**

10. Calendar



**Crow Wing Soil and Water Conservation District**  
322 Laurel St. Suite 22 ▪ Brainerd, MN 56401 ▪ 218-828-6197

<b>Date</b>	<b>Meeting</b>	<b>Location</b>
6/10/22	Area VIII Meeting	Beltrami County
5/24/22	Miss. Brainerd Policy Committee Meeting	Crow Wing County
6/01/22	SWCD/NRCS Staff Tour	Out in the field-Ofc closed
6/15/22	Crow Wing SWCD Board Meeting	CWC Land Services Bldg
6/29/22	TSA 8 Board Supervisors Meeting	Bemidji, Beltrami County Bldg

11. Adjournment:

**There was a motion by JoAnn Weaver Seconded by Leonard Koering to adjourn the meeting at 12:00pm.**

**Affirmative: LK, DJ, JC, RW**

**Opposed: None Motion Carried.**

A handwritten signature in cursive script that reads "JoAnn Weaver".

JoAnn Weaver, Secretary