



Providing Engineering and Technical Assistance to North Central MN SWCDs

October 23, 2024, TSA8 Board Minutes

9:30 PM – 12:00 PM

Location: **Beltrami County Admin Building**

Address: 701 Minnesota Ave NW, Bemidji, MN 56601

Remote Option: Zoom

Bylaws: Voting on all matters that come before this organization shall be by designated individuals in attendance, either elected supervisors or employees of the member districts where each member SWCD is allowed one vote.

Attendees In-Person / Online:

Beltrami: Ruth Trask, Brent Rud.

Cass: Dana Gutzmann, Jennifer O’Neill.

Clearwater: Lori Buell.

Crow Wing: Melissa Barrick, Leonard Koering, Tasha Lauer

Hubbard: Don Rettigner, Crystal Mathisrud.

Itasca: Cal Saari, Andy Arens

Koochiching: Not Present

Lake of the Woods: Josh Stromlund, and Corryn Trask.

Wadena: Anne Oldakowski, Darren Newville.

BWSR: Chad Severts, Darren Mayers.

Brinks Wetland: Mitch Brinks.

Freshwater Society: Kristen Meyer, Alex Van Loh.

1. Call to Order 9:30AM by Don Rettinger, TSA 8 Vice Chair

Welcome, Pledge of Allegiance, and Introductions:

2. Agenda Approval 10/23/2024:

There was a motion by Jennifer O’Neill, seconded by Leonard Koering, to approve the 10/23/2024 TSA8 Agenda as presented.

Affirmative: Beltrami, Clearwater, Cass, Crow Wing, Hubbard, Itasca, Lake of the Woods, and Wadena. Motion Carried.

3. 3/15/2024 TSA8 Minutes:

There was a motion by Cal Saari, seconded by Josh Stromlund, to approve the 3/15/2024 TSA8 Minutes as presented.

Affirmative: Beltrami, Clearwater, Cass, Crow Wing, Hubbard, Itasca, Lake of the Woods, and Wadena. Motion Carried.

4. Financial Reports:

There was a motion by Anne Oldakowski, seconded by Ruth Trask, to accept the 09.30.2024 financial reports as presented.

Affirmative: Beltrami, Clearwater, Cass, Crow Wing, Hubbard, Itasca, Lake of the Woods, and Wadena. Motion Carried.

5. Shoreline Contractor Workshop Discussion with Freshwater Society: Discussion of working with hosting SWCD's to identify regionally pertinent information and design workshop formats to engage contractors with the information. This is to pilot technical workshops for shoreline contractors. Discussion of county and city ordinances. No decision was made.
6. 2025 Dues: There was a motion by Cal Saari, seconded by Jennifer O'Neill, to approve the 2025 dues with TSA 8 paying dues TSA8 fund balance amount of approximately \$37,000 for the grant matches. Affirmative: Beltrami, Clearwater, Cass, Crow Wing, Hubbard, Itasca, Lake of the Woods, and Wadena. Motion Carried.
7. 2025 Budget: There was a motion by Ruth Trask, seconded by Cal Saari, to approve the 2025 budget and authorize the board chair to sign a grant amendment to move the funds to spend the NPEA 2024 grant funds first and moving all training funds to the training budget line with a subtraction of \$5,000, for a total of \$48,122 with an amendment of an addition to \$5,000 of Host District for a total of \$30,000 (see attached budget). Affirmative: Beltrami, Clearwater, Cass, Crow Wing, Hubbard, Itasca, Lake of the Woods, and Wadena. Motion Carried.
8. 2025 Host District Contract: There was a motion by Ann Oldakowski, seconded by Josh Stromlund, to approve the 2025 Host District contract as presented. Affirmative: Beltrami, Clearwater, Cass, Crow Wing, Hubbard, Itasca, Lake of the Woods, and Wadena. Motion Carried.
9. GIS Contract 2025-2028: There was a motion by Jennifer O'Neill, seconded by Leonard Koering to approve the GIS contract with Brinks Wetland Services LLC/Mitch Brinks for 2025-2028 as presented in the amount of \$130,000. Affirmative: Beltrami, Clearwater, Cass, Crow Wing, Hubbard, Itasca, Lake of the Woods, and Wadena. Motion Carried.
10. AgBMP Loan Update: Discussion of the low-rate loan program to allocate funds to purchase equipment, and upgrade septic systems. Available balance is over \$552,389.67 as of October 2024. Funds spent in 2024 is \$691,732.00. Online application is in the works to make this simpler in the next few months.
11. Next Meeting Date: Discussion of a February 2025 meeting.
12. Chair adjourned the meeting at 11:21AM