



**December 16, 2020**

**Regular Minutes of the Crow Wing Soil and Water Conservation District (SWCD)  
Land Services Building, Brainerd, MN 56401.**

Pursuant to MN Statutes 13D.021, the Crow Wing SWCD will be holding its SWCD meeting on 12/16/2020 at 9:00am by teleconference means due to the Health Pandemic Emergency declared under Chapter 12 by the Governor. A notice of the meeting was posted on the door of the SWCD Office Location 322 Laurel Street, Brainerd, MN and explained how the public was able to participate in the meeting. The meeting followed all the requirements for an electronic meeting as spelled out in MN Statutes 13D.021 Subdivision 1, 1-4.

1. Meeting called to Order by Board Chair Diane Jacobson at 9:00 a.m. in SWCD Meeting Room.

Members Present: Diane Jacobson-Board Chair (Not Present)  
Leonard Koering-Treasurer  
Jim Chamberlin-Reporter (video)  
JoAnn Weaver-Secretary (video)  
Roger Wayteshek-Vice Chair (video)

Others present: Melissa Barrick-District Manager  
Tasha Lauer-Office Manager (video)  
Chris Pence-BWSR (video)  
Candi Fuller NRCS (video)

2. Pledge of Allegiance/Moment of Silence

3. Agenda Approval

**There was a motion by JoAnn Weaver seconded by Leonard Koering to approve the agenda as presented.**

**Affirmative: LK, RW, JC, JW**

**Opposed: None Motion Carried.**

4. Secretary's Report 11-18-2020

**There was a motion by JoAnn Weaver seconded by Jim Chamberlin to approve the secretary's report as presented and have Diane Jacobson to sign as needed.**

**Affirmative: LK, RW, JC, JW**

**Opposed: None Motion Carried.**

5. Treasurer's Report:

**There was a motion by JoAnn Weaver seconded by Jim Chamberlin to approve the November 2020 treasurer's report as presented.**

**Affirmative: LK, RW, JC, JW**

**Opposed: None Motion Carried.**

6. Old Business:

- a. NRCS Work Report
- b. BWSR Report
- c. County Commissioner Report
- d. Grants:



**Crow Wing Soil and Water Conservation District**  
 322 Laurel St. Suite 22 • Brainerd, MN 56401 • 218-828-6197

<b>Grant:</b>	<b>Action:</b>	<b>Details:</b>	<b>Total Amount authorized:</b>	<b>Motion /Seconded</b>
1W1P Amendment	Approve/Deny Amendment	\$482,000:original amount. Change workplan to include: funding for BMP's for farmers.		Motion to approve amendment: JW/LK
LSOHC Contract for Easement Services	Approve/Deny Contract	Pine and Leech:		Table the motion: JW/LK
Local Capacity FY21	Approve/Deny Contract	Shannon Watters BMP Contract	\$6400 at 50% = \$3200	Motion to approve Contract JC/LK

**There was a motion by JoAnn Weaver seconded by Leonard Koering to approve the all the above grant/projects/contracts and approve Leonard Koering to sign as needed.**

**Affirmative: LK, RW, JC, JW                      Opposed: None                      Motion Carried.**

e. Personnel Committee Meeting

**There was a motion by JoAnn Weaver seconded by Leonard Koering to approve the Personnel Committee recommendations, see attached Personnel Committee Notes.**

**Affirmative: LK, RW, JC, JW                      Opposed: None                      Motion Carried.**

a. Final 2021 Budget

**There was a motion by Jim Chamberlin seconded by Leonard Koering to approve the SWCD 2021 Budget.**

**Affirmative: LK, RW, JC, JW                      Opposed: None                      Motion Carried.**

b. PRAP Joint meeting with CWC on 12/22/2020 at 9:30am?

c. MASWCD Convention

**7. New Business**

a. 2020 Conservationist of the Year: Star Lake Wilderness Camp Presentation

b. Vacation-Melissa Barrick

**There was a motion by Jim Chamberlin seconded by Leonard Koering to approve the vacation for Melissa Barrick 12/28/2020 to 1/1/2020.**

**Affirmative: LK, RW, JC, JW                      Opposed: None                      Motion Carried.**

**8. Reports**

a. Work Reports

b. Tree Sale Open House 1/27/2020

c. Landowner Event 2/17/2021



- d. Elected Officials
- e. 1W1P-Pine River and Rum River
- f. Region 5 Development Commission
- g. MASWCD Convention
- h. Mille Lacs Lake Watershed Management Group
- i. Crow Wing River Basin Forage Council
- j. North Central MN TSA 8

9. District Bills

**There was a motion by JoAnn Weaver Seconded by Jim Chamberlin to pay the monthly bills.**

**Affirmative: LK, JC, RW, JW    Opposed: None    Motion Carried.**

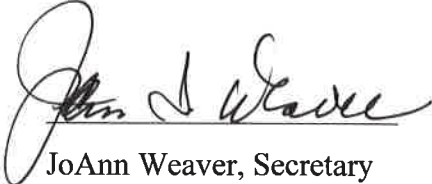
10. Calendar

<b>Date</b>	<b>Meeting</b>	<b>Location</b>
1/20/2020	Regular Board Meeting	Crow Wing SWCD/Virtual
1/27/2020	Tree Sale Open House	Virtual
1/24 and 1/25/2020	Holiday: Office is Closed	
12/31 and 1/1/2020	Holiday: Office is Closed	

11. Adjournment:

**There was a motion by Leonard Koering Seconded by JoAnn Weaver to adjourn the meeting at 10:48 am.**

**Affirmative: LK, DJ, JC, RW, JW    Opposed: None    Motion Carried.**



JoAnn Weaver, Secretary