



November 15, 2023, Land Services Building, Brainerd, MN 56401.

1. Meeting called to Order by Board Chair Jim Chamberlin at 9:00 am in CWC Oak Room

Members Present: Jim Chamberlin-Chair
 Roger Waytashek-Vice Chair
 Leonard Koering-Treasurer
 JoAnn Weaver-Secretary
 Jim Chamberlin-Reporter

Others present: Melissa Barrick-District Manager
 Tasha Lauer-Office Manager
 Jenny Sherren-District Technician
 Darren Mayers-BWSR
 Candi Fuller-NRCS

2. Pledge of Allegiance/Moment of Silence

3. Agenda Approval

There was a motion by JoAnn Weaver seconded by Diane Jacobson to approve the 11/15/2023 agenda, secretary’s report of 10/18/2023, October 2023 Treasurer’s report District bills and voucher payments, and MASWCD Convention registration/expenses for board and staff.

Affirmative: LK, DJ, JW, JC, RW Opposed: None Motion Carried.

4. Old Business:

- a. Public Comments
- b. NRCS Work Report
- c. BWSR Report
- d. County Commissioner Report
- e. Work reports

5. Grants:

| Name | Recommendation | Practice Type | Funding Type | Amount |
|------------------------------|---|----------------------|-----------------------------------|-------------------|
| a. Soil Health Phase 1 | Authorization to staff to apply for the RFP for the 4-year Soil Health Grant. | | | |
| b.2022/Pine P2WBIF-01-23 | Authorize to amend the contract to extend the date and add Pine River Phase 2 funds towards the project | | | |
| c. Japanese Knotweed control | Authorize Melissa to sign the contract for up to \$6,825 with cooperative weed management funds. | | Cooperative Weed management funds | \$6,825.00 |

There was a motion by Leonard Koering seconded by Diane Jacobson to table Item a until next meeting, and approve Items b and c.



Affirmative: LK, DJ, JW, JC, RW

Opposed: None

Motion Carried.

6. New Business

a. Personnel

1) JAA Policy Discrepancies Discussion.

There was a motion by JoAnn Weaver seconded by Diane Jacobson to approve \$1/hr for WCA increase in JAA for Jenny Sherren.

Affirmative: LK, DJ, JW, JC, RW Opposed: None Motion Carried

2) Hiring Rxellence to help with screening applications for a Forestry position for a cost of up to \$4,000.

There was a motion by Roger Waytashek seconded by Diane Jacobson to approve to hire Rxellence for a cost of up to \$4,000.

Affirmative: LK, DJ, JW, JC, RW Opposed: None Motion Carried.

Roger left the meeting.

3) Salary Range Tech 1-3, including the 2024 approved COLA.

There was a motion by Leonard Koering seconded by Diane Jacobson to approve the COLA to 5%.

Affirmative: LK, DJ, JW, JC Opposed: None Motion Carried.

4) COLA 2024 Approval.

b. JAA Policy Changes

There was a motion by JoAnn Weaver seconded by Leonard Koering to discontinue current JAA policy, effective immediately, and work on creating a new JAA Protocol.

Affirmative: LK, DJ, JW, JC Opposed: None Motion Carried.

c. Add Signature to checking account.

There was a motion by Leonard Koering seconded by JoAnn Weaver to approve adding Adam Maleski as a check signer to the Crow Wing SWCD and TSA 8 bank accounts, and remove Tasha Lauer as a check signer on the Crow Wing SWCD and TSA 8 bank accounts.

Affirmative: LK, DJ, JW, JC Opposed: None Motion Carried

d. Staff Retreat Draft Agenda for 12/6/2023.

7. Reports

- a. 1W1P-Pine River, Crow Wing, Rum River, Mississippi River-Brainerd
- b. Region 5 Development Commission
- c. Mille Lacs Lake Watershed Management Group
- d. Crow Wing River Basin Forage Council
- e. North Central MN TSA 8

8. Calendar

| Date | Meeting | Location |
|---------------|---|---|
| 11/23-24/2023 | Thanksgiving/Thursday and Friday SWCD Office Closed | |
| 12/06/2023 | Staff and Board Retreat | Crow Wing County Land Services Meeting Room 2 |

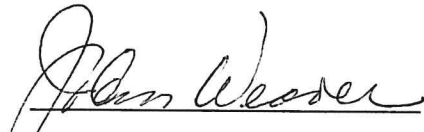


| | | |
|---------------|--------------------|--|
| 12/11-13/2023 | MASWCD Convention | Double Tree Hotel, Bloomington, MN |
| 12/20/2023 | SWCD Board Meeting | Crow Wing County Land Services Oak Room |

9. Adjournment:

There was a motion by Jim Chamberlin Seconded by Leonard Koering to adjourn the meeting at 12:14 p.m.

Affirmative: LK, DJ, JC, JW Opposed: None Motion Carried.


 JoAnn Weaver, Secretary

